

Prepared remarks for TMOD – Wednesday, _____, 2016

Here is a guideline of TMOD prepared remarks and a typical Liliuokalani Toastmasters meeting format.

12:05 Open Session (Club President)

- A. Welcome
- B. Flag Salute
- C. Introduction of Guests
- D. Announcements (District and Club announcements, etc.)

President then calls up the TMOD – You! You say the following:

12:10 Good morning, fellow Toastmasters and honored guests! I am _____ from the _____, and I am your Toastmaster of the Day. Today's theme is "_____" I chose this theme because _____.

At this time, I would like to INTRODUCE THE PEOPLE who will be assisting with this meeting. They may stand at their seats and explain their duties. The first person is _____, who is our Timer. _____ is a _____ in the _____. _____, please stand and describe your duties as the Timer.

(Applause) Thank you, _____. Next, is _____, our Grammarian and "ah" counter. She will also give us the "Word of the Day."

(Applause) Thank you, _____. Let's all try to use the Word of the Day in our speeches. Now I'd like to present our Ambassador for today, _____, a _____ at the _____, who will come up to the lectern and give an inspirational thought.
(applause & handshake)

12:18 (applause & handshake) Thank you, _____, for sharing those 'pearls of wisdom' with us. WE HAVE AN EXCITING AGENDA TODAY because it includes having another opportunity to practice our public speaking, and "thinking on our feet."

OUR FIRST SPEAKER is _____, who is a _____ in the _____. _____ will be doing Project #____, _____, in a speech entitled, "_____" His time will be from 5 to 7 minutes. Please help me welcome _____ up to the lectern. (applause & handshake)

12:24 (applause & handshake) Thank you very much, _____. That was an interesting twist to the story. OUR SECOND SPEAKER, _____, is _____ of _____. _____ will be doing her Project #____, _____, entitled, "_____" Time: 5-7 minutes. Please help me welcome _____ to the lectern (applause & handshake).

12:31 (applause & handshake) Thank you very much, _____! That was a fun speech! Our THIRD SPEAKER is _____, a _____ of _____. He will be doing Project #____, _____, in a speech entitled, "_____" Time: 5-7 minutes. Let's welcome _____ as he comes up to the lectern. (applause & handshake)

12:38 (applause & handshake) Thank you very much, _____, for that very stirring speech. We shall now go into our TABLE TOPICS, our opportunity to “think on our feet.” To lead us is our Table Topics Master, _____. (applause & handshake)

12:49 (applause & handshake) Thank you, _____, for that excellent round of Table Topics. It is time for the EVALUATION portion of our meeting, and leading the Evaluations is our General Evaluator, _____. _____ is _____ in the _____. Each evaluator will have up to 3 minutes.

_____, please come up to the podium and lead us in the speech evaluations, and then critique how the meeting has progressed. (applause & handshake)

1:03 (applause & handshake) Thank you very much, _____ for the much needed evaluations.

This concludes the educational portion of the meeting.

Thank you for coming everyone. The next meeting will be on Wednesday, _____, 2016, 12:05 to 1:05PM, same place.

See you there, and please bring a guest!

Now I return control of the meeting to our Club President See you all at the next meeting!

(applause & handshake) ■