

Script for Timer

When the Toastmaster of the Day calls on you to explain your duties, stand by your chair and say the following:

Good morning fellow Toastmasters! As the Timer, I am responsible for monitoring the time for each meeting segment and each speaker. I will operate the **Stop Watch** and **Timing Lights**, indicating to each speaker how long he or she has been talking.

For the usual Prepared Speeches, I will switch on the **GREEN LIGHT** at **5 minutes**; the **YELLOW LIGHT** at **6 minutes**; and the **RED LIGHT** at **7 minutes**.

For Table Topics, I will switch on the **GREEN LIGHT** at **1 minute**; the **YELLOW LIGHT** at **one-and-a-half minutes**; and the **RED LIGHT** at **2 minutes**.

For Evaluations, I will switch on the **GREEN LIGHT** at **2 minutes**; the **YELLOW LIGHT** at **two-and-a-half minutes**; and the **RED LIGHT** at **3 minutes**.

During the Evaluation part of the meeting, I will give a report of all the speakers' times.

Mr./Madam Toastmaster?

When the TMOD recognizes/thanks you, you may be seated. ■